

# **TRAINING BULLETIN**

## **EMERGENCY MEDICAL SERVICES UPDATES OXYGEN ADMINISTRATION, SPLINTING, SECONDARY ASSESSMENT, AND F-902M DOCUMENTATION**

### Oxygen Administration

The proper use of oxygen includes the selection of the correct method of administration and the proper application sequence. Use a mask at a liter flow of 10 to 15 L/Minute for ALL of the following:

- Chest Pain
- Shortness of Breath (SOB)
- Altered Level of Consciousness (LOC)
- Any patient who demonstrates signs and symptoms of shock.
- Turn on oxygen prior to placing the mask into position.

### Splinting

Splinting procedures requires that an assessment of the patient's distal circulation and motor-sensory function be included in the treatment sequence.

- Check the distal pulses before and after splinting.
- Check for sensation and movement before and after splinting.
- Document above in an appropriate manner.

### Secondary Assessment

All patient assessments include a complete secondary assessment with attention to the chief complaint and the utilization of proper technique.

- Conduct a complete assessment as indicated by the chief complaint.
- Utilize the proper techniques for assessing the abdomen, back, chest, and pelvis.

F-902M Documentation

The proper completion of the F-902M requires that the form be initiated properly, completed as instructed, and forwarded as required.

- The initiation of the F-902M is the responsibility of the resource that initiates patient care.
- Insure that all copies are legible.
- Signatures shall be legible and entered prior to separation of copies.
- Each company providing patient care shall enter two signatures on the form.
- Use the Comments Section to clarify and enhance the items checked under Medical Findings.
- Enter all vital signs including respirations.
- Complete the Alert Box and Oriented Box when documenting the level of consciousness.
- Complete all required fields prior to forwarding.
- Separate the yellow and green copies of the F-902M. The yellow copies are to be forwarded to the Billing and Accounts Receivable Unit every Monday. The green copies from the Basic Life Support Units are to be discarded. The green copies from the Advanced Support Units are forwarded to unit's base hospital on Monday.